

IB Admissions Policy

Original: July 2019
Validity: Valid until school year 2021-2022

1. Policy Statement

Chiang Kai Shek College envisions open access for students to the IB programmes insofar as the College, with its available resources, can guarantee student success. As such, any admissions guidelines outlined in this policy are only designed to ensure that students entering the programme have satisfactory preparation in terms of prior knowledge and skills. Admission into the IB at Chiang Kai Shek College is meant to be non-discriminatory, inclusive and fair.

2. On admission into the Primary Years Programme (PYP)

Under development

3. On admission into the Middle Years Programme (MYP)

3.1 Language assessment

As English is the primary mode of instruction and the language of most learning references in the MYP, students who satisfactorily meet the admissions requirements of the College undergo a in-house language assessment to ascertain their English language proficiency.

The in-house language assessment is designed by MYP faculty based on the language requirements for MYP Language acquisition and Language and literature.

The following table outlines the minimum language phase that students should meet at each grade level:

| Grade level | English |
|-------------|---------|
| 7 | Phase 3 |
| 8 | Phase 3 |
| 9 | Phase 4 |
| 10 | Phase 4 |

Students entering the MYP with prior formal instruction in Filipino and Chinese are automatically admitted as phase 2 is offered in both languages across the MYP.

3.2 Special educational needs

Students with identified special educational needs must submit all pertinent documentation for evaluation and placement prior to admission into the MYP.

4. On admission into the Diploma Programme (DP)

4.1 The following conditions will be factored into decisions to admit new DP students to Chiang Kai Shek College:

4.1.1 **Chiang Kai Shek College shall not admit new students into Grade 12**, as these students will have missed a year of the Diploma Programme by then. As such, the School cannot guarantee success in the Diploma Programme for these students.

4.1.2 New students entering Chiang Kai Shek College at Grade 11 must present Grade 9 & 10 academic records of satisfactory performance. Satisfactory work may be defined as possessing an average minimum grade of 85 percent with no grade lower than 80 percent in all subject areas.

4.1.3 New students will also be required to take pre-DP teacher-developed assessments in the following subject areas for placement purposes:

- English
- Mathematics
- Chinese
- Filipino

These assessment tasks, developed every three years, focuses on **content** and **skills** expected at the end of Grade 10, and backward mapped from the terminal objectives in the **IB Diploma Programme** subject guides of courses offered at Chiang Kai Shek College.

4.1.4 New students will also be required to attend interviews with the DP Coordinator and College Counsellor that allows for the Admissions Committee to gather a more holistic profile (e.g., personality, psychological profile and general reasoning skills) of student applicants.

4.2 The following conditions will be factored into decisions to promote existing Chiang Kai Shek College MYP year 5 students to Grade 11, or entry into the Diploma Programme. At the end of Grade 10, students must:

4.2.1 meet the standards for promotion as outlined in academic policy. Students must also be eligible for graduation given the number of credits earned.

4.2.2 have demonstrated satisfactory participation in action and co-curricular activities.

4.2.3 have demonstrated satisfactory development of the IB learner profile attributes appropriate to age.

4.2.4 agree to contracts of probation and academic support, as necessary, for Grade 10 subjects with final grades below '4', or have fulfilled the agreements of prior probation and contracts for academic support.

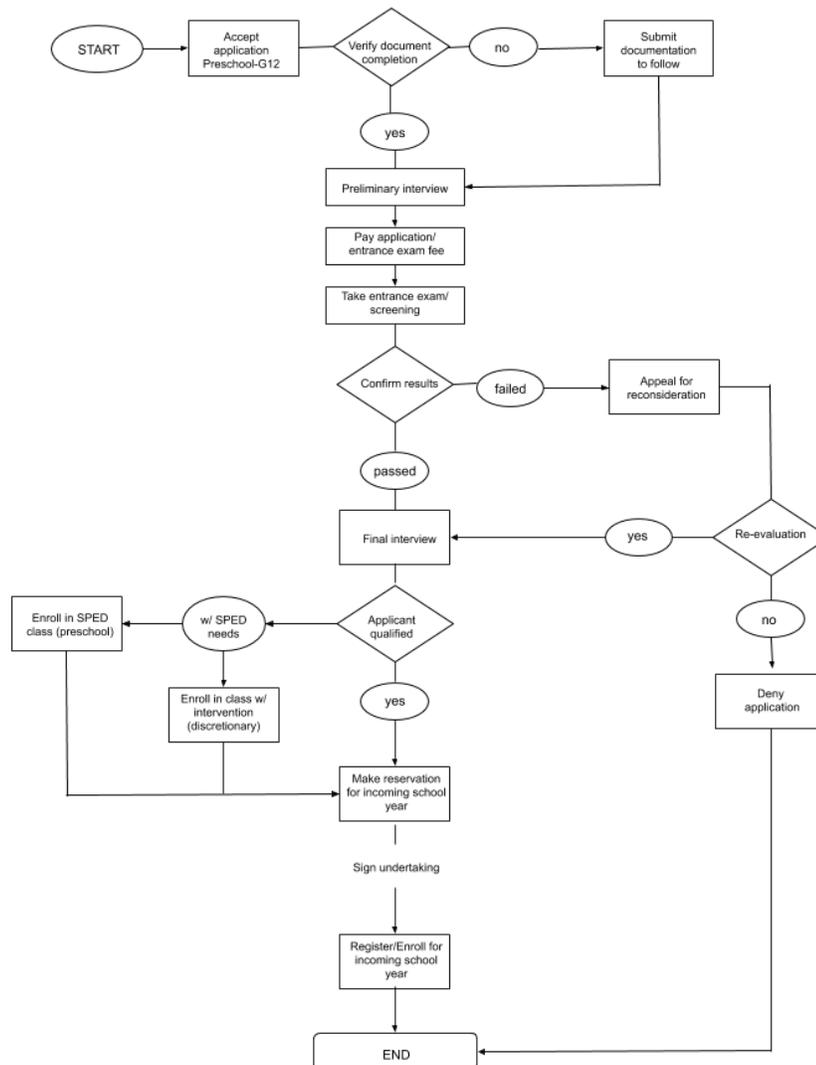
4.2.5 meet the standards for accommodating special learning needs as per the IB Diploma Programme regulations and the school's Learning Support policies.

4.2.6 satisfactorily completed the MYP Personal Project.

An initial decision on admission into Grade 11 is done before the end of the school year. Students who do not get admitted into Grade 11 may file a formal appeal, which will be reviewed and deliberated upon by an ad hoc admissions committee.

5. On IB admissions for new students to Chiang Kai Shek College

New students to CKSC applying into any of the IB programmes are also subjected to the regular admissions process for any new students to the college. The process is outlined via the following flowchart:



6. Admissions Policy Involvement

6.1 Review Process and Committee

This policy takes effect in March 2020, and will be reviewed regularly every three academic years. The policy review committee will consist of IB teachers as well as members of the IB Management Team.

The Admissions Policy is an evolving, working document. The policy is continuously developed to address unforeseen situations pertaining to IB admissions that may arise in the future. In line with this, this policy will be reviewed by the following:

- Admissions officer
- School Registrar
- IB Programme Coordinators
- Teaching Representatives per program
- Directors of the English and Chinese Academic Instructions
- School President

6.2 Policy Communication

7. Policy Cross Reference

- Language Policy
- Inclusion Policy

8. IB Programme Standards and Practices Addressed (2014 ed)

8.1 Standard A9:

The school supports access for students to the IB programme(s) and philosophy.

8.2 Standard B1.5:

The school develops and implements policies and procedures that support the programme(s).